



AN AASIS TRAINING GUIDE

ZFBAL

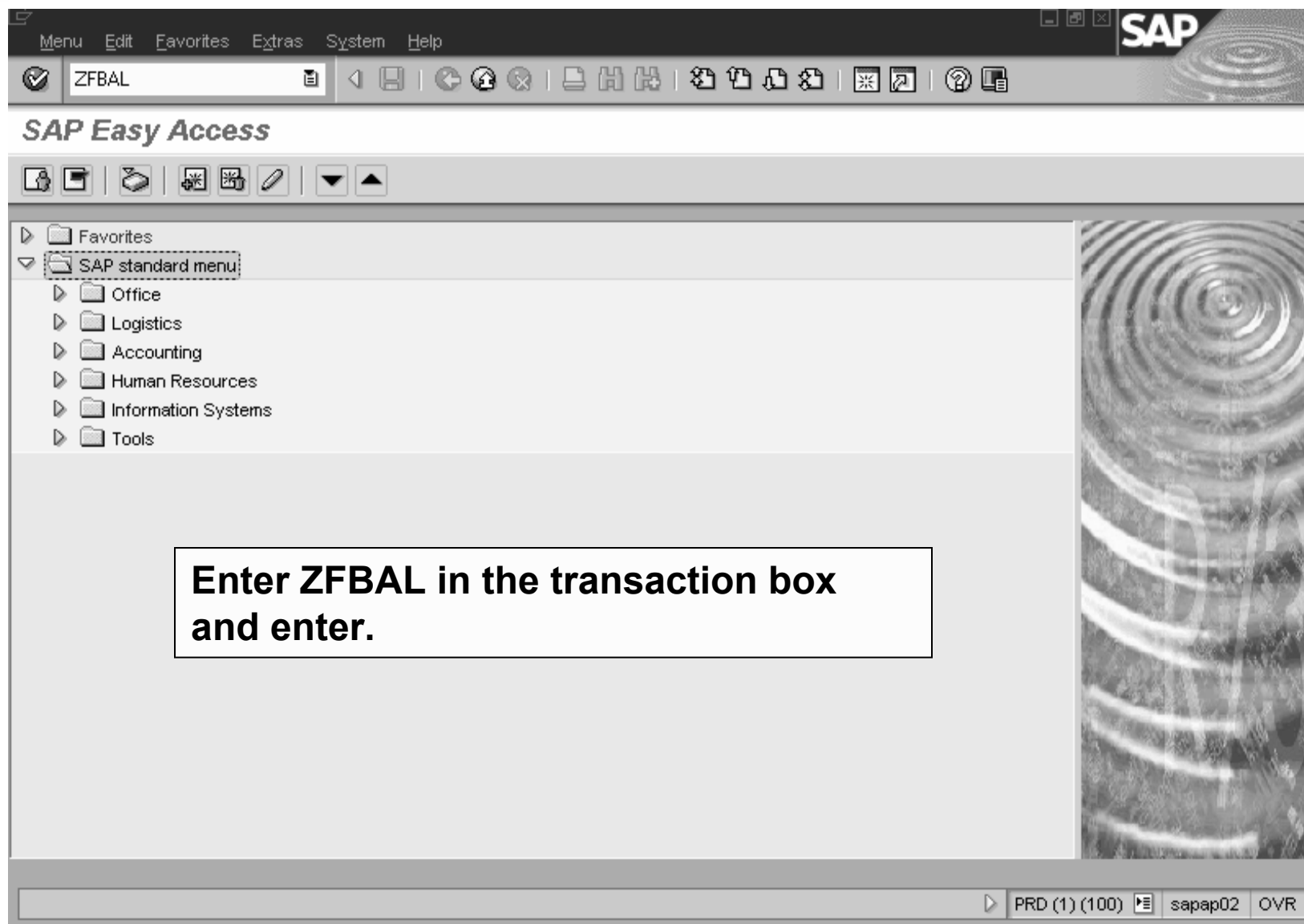


**FILE ALREADY SAVED IN
(Preferred)
SLIDE VIEW**



ZFBAL

- Enables agencies to see the available balances in Treasury and Cash Funds





Program Edit Goto System Help

SAP

FUND BALANCE REPORT

Icons: Clock, Double Arrow, Document

Fund		to		➡
Account number		to		➡
Business area		to		➡
Fiscal year		to		➡
PERIOD				
File name	C:\ARK\TEST.txt			

Fund: Enter the Fund or range of funds you wish to view.

QAS (1) (410) sapqas OVR



Program Edit Goto System Help

FUND BALANCE REPORT

Fund to

Account number to

Business area to

Fiscal year to

PERIOD

File name

Account Number: Enter the range of account numbers assigned to this fund: Treasury funds, for example, have the range of 1100001000 through 1100001999. A cash fund will have different account numbers.

QAS (1) (410) sapqas OVR



Program Edit Goto System Help

SAP

FUND BALANCE REPORT

Icons: Clock, Double Arrow, Print

Fund		to		→
Account number		to		→
Business area		to		→
Fiscal year		to		→
PERIOD				
File name	C:\ARK\TEST.txt			

Business area: enter your old agency code preceded by a zero.

QAS (1) (410) sapqas OVR



Program Edit Goto System Help

SAP

FUND BALANCE REPORT

Icons: Clock, Double Arrow, Print

Fund		to		→
Account number		to		→
Business area		to		→
Fiscal year		to		→
PERIOD				
File name	C:\ARK\TEST.txt			

Enter the fiscal year and current period

QAS (1) (410) sapqas OVR



Program Edit Goto System Help

SAP

FUND BALANCE REPORT

Fund to

Account number to

Business area to

Fiscal year to

PERIOD

File name

File name: The file will automatically be downloaded to this location on your PC. You will want to delete the default “\ARK\TEST” and enter a file location for your computer. Use the .txt after the file name to store as a text file.

QAS (1) (410) sapqas OVR



Program Edit Goto System Help

FUND BALANCE REPORT

Fund ETN2000 to
Account number 1100001000 to 1100001999
Business area 0552 to
Fiscal year 2002 to
PERIOD 11
File name C:\My download files\test.txt

Selection for the treasury balance of a state agency operating fund.

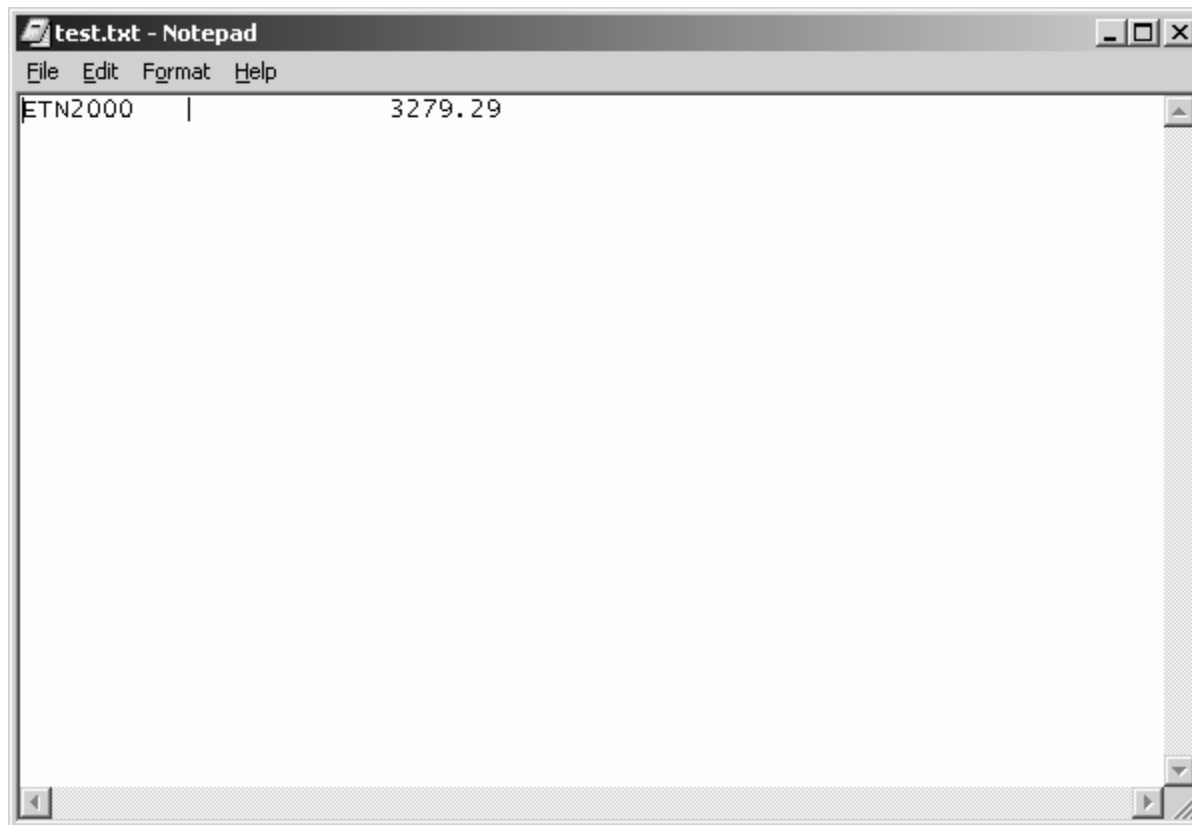
ZFBAL sapap08 OVR



The screenshot shows a SAP GUI window titled 'FUND BALANCE REPORT'. The menu bar includes 'List', 'Edit', 'Goto', 'System', and 'Help'. The toolbar contains various icons for navigation and editing. The main display area shows the following text:

Arkansas Administrative Statewide Information System	
ARKANSAS TREASURY FUND RECONCILIATION	
AASIS FUNDS	AMOUNT
ETN2000	3,279.29
FUNDS TOTALS	3,279.29

A text box with the message 'The fund balance is displayed.' is overlaid on the lower part of the screen.



Display of the file saved to the user's PC.

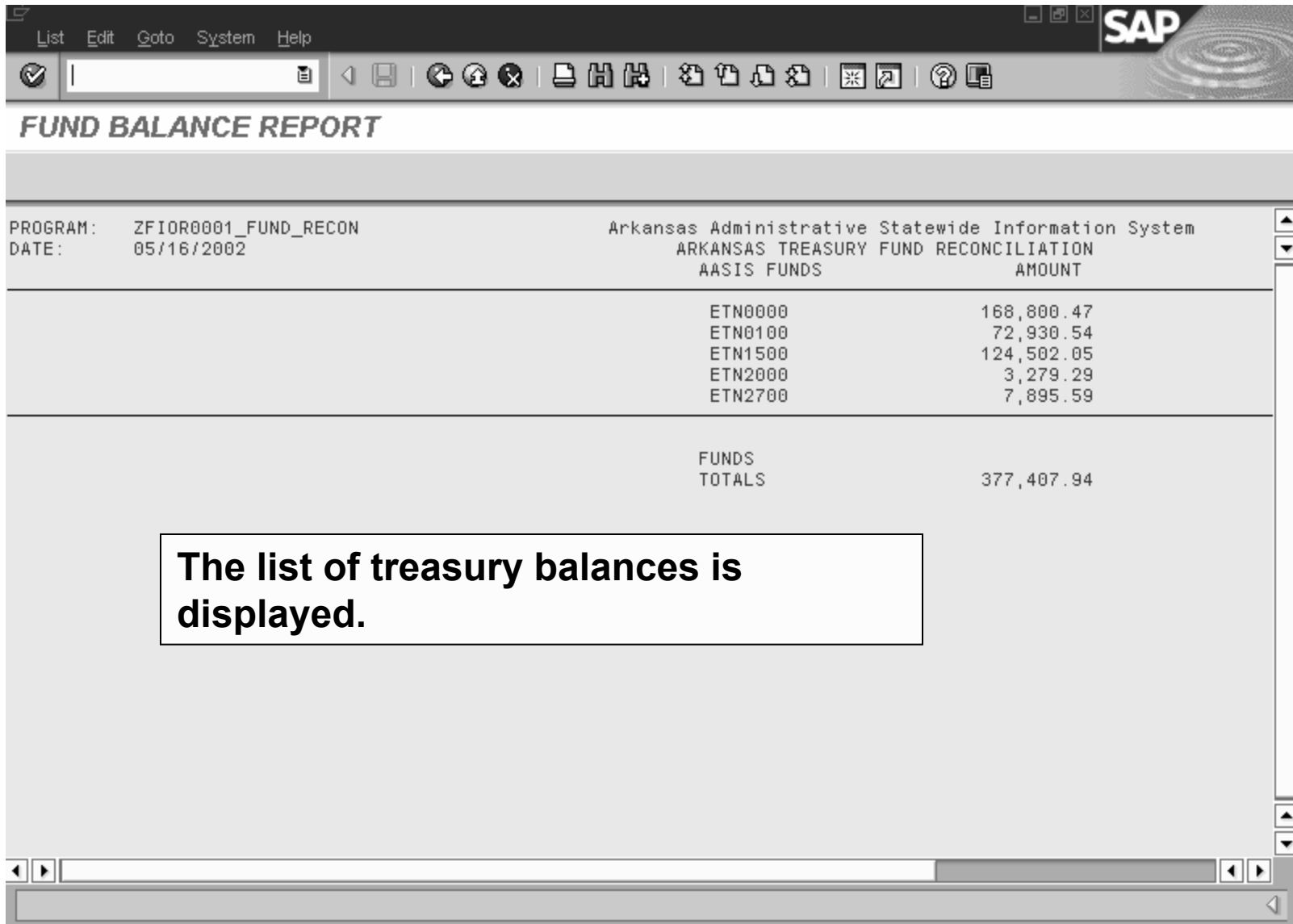


Program Edit Goto System Help

FUND BALANCE REPORT

Fund	ETN0000	to	etn2700	➡
Account number	1100001000	to	1100001999	➡
Business area	0552	to		➡
Fiscal year	2002	to		➡
PERIOD	11			
File name	C:\My Download File\treasury.txt			

The selection can also be made for a range of funds as in this example.



The screenshot shows the SAP GUI interface. At the top, there is a menu bar with 'List', 'Edit', 'Goto', 'System', and 'Help'. Below the menu bar is a toolbar with various icons. The main title bar reads 'FUND BALANCE REPORT'. The program details are: PROGRAM: ZFIOR0001_FUND_RECON, DATE: 05/16/2002. The report title is 'Arkansas Administrative Statewide Information System ARKANSAS TREASURY FUND RECONCILIATION AASIS FUNDS'. The table displays the following data:

AASIS FUNDS	AMOUNT
ETN0000	168,800.47
ETN0100	72,930.54
ETN1500	124,502.05
ETN2000	3,279.29
ETN2700	7,895.59
FUNDS TOTALS	377,407.94

A text box with a black border and white background is overlaid on the table, containing the text: 'The list of treasury balances is displayed.'